**HL7 Electronic Health Record Work Group – Nutrition Profile**

**Weekly Conference Call**

**2018-07-05 AGENDA AND MINUTES**

Project Consultants: Lorraine Constable

Lead: Donna Quirk

Scribe: Constantina Papoutsakis

Call Information:

**Please join my meeting from your computer, tablet or smartphone.**  
[https://global.gotomeeting.com/join/120935461](https://global.gotomeeting.com/join/120935461" \t "_blank)  
**You can also dial in using your phone.**  
Canada: +1 (647) 497-9373   
**Access Code: 120-935-461**  
**More phone numbers**  
United States: +1 (571) 317-3116   
Australia: +61 2 8355 1038   
New Zealand: +64 9 282 9510

Wiki for this project is: <http://wiki.hl7.org/index.php?title=Product_EHR_ENCPRS_FP>

List Serve is: [ehrnutrition@lists.hl7.org](mailto:ehrnutrition@lists.hl7.org)

Materials:

Agenda:

1. Roll Call

|  | Name |
| --- | --- |
| x | Lorraine Constable |
|  | Marlis Atkins |
| x | Nathan Billings |
| x | Donna Quirk |
| x | Constantina Papoutsakis |
|  | Jordan McCamley |
|  | Sharon Solomon |
| x | Bill Swan |
| x | Amy Wootton |
|  | Maggie ? |
|  | Jean Duteau |
| x | Sue Kent |
|  | Lesley Rauth |

By Monday COB – comments need to be submitted to Donna and all.

1. Reviewed CP 7
2. Review of spreadsheet comments:

* Donna withdraws 187,190,191,192 since other changes have handled those
* Nathan withdraws 1 – 46 since they were against the Nutrition profile R1 and have been substantially handled as we worked through the R2 criteria
* Motion to accept 87 Donna / Nathan 7-0-0

1. CP1.7 Will apply wordsmithing to medical equipment
2. CP3.1 Need to review recording from May 3
3. CP 3.2 #5 – can we remove “mood”?
4. Discussed Project Scope Statement, need to determine if we need a separate joint copyright agreeement.
   * Post meeting note: Confirmed an existing joint copyright agreement is in place
5. Next mtg, next Thursday 7/12/2018 3-4PM CST.

**PREVIOUS TIMELINE:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date Range** | **Task Description** | **Who** | **Status** |
| 2/16-2/22 | Review Direct Care EHRS-FM R1 | SMEs | In Progress |
| 2/16-2/22 | Create first two sections of ENCPRS R2 in the profiling tool | Patrick | In Progress |
| 2/23-3/1 | Review Overarching Criteria and Care Provision sections EHRS-FM R2 | SMEs | Next steps |
| 2/23-3/1 | Review EHRS-FM R1 sections   * Supportive Functions * Information Infrastructure | SMEs | Next steps |
| 2/23-3/1 | Compile and publish first two sections of ENCPRS R2 using the tooling   * Overarching Criteria * Care Provision | Patrick | Next steps |
| 3/2-3/8 | Review and comment first two sections of ENCPRS R2 | SMEs | Not started |
| 3/9-3/15 | Review and comment first two sections of ENCPRS R2 | SMEs | Not started |
| 3/16-3/22 | Review and comment first two sections of ENCPRS R2 | SMEs | Not started |
| 3/23-3/29 | Review and comment first two sections of ENCPRS R2 | SMEs | Not started |
| 3/30-4/5 | Compile and publish next two sections of ENCPRS R2   * Care Provision Support * Record Infrastructure | Patrick | Not started |
| 4/12, 4/19, 4/26 | April Meetings – Review and comment sections Care Provision Support, Record Infrastructure | SMEs | Not started |
| 4/26-5/3 | Compile and publish last sections of ENCPRS R2   * Administrative Support * Trust Infrastructure | Patrick | Not started |
| 5/10, 5/17, 5/24, 5/31 | May Meetings incl. WGM in Cologne – Review Trust Infrastructure and Administrative Support; Provide overview and update to EHR at WGM | SMEs | Not started |
| 6/1-6/7 | Fix whatever needs it | Patrick | Not started |
| 6/7, 6/14, 6/21, 6/28 | Finalize ENCPRS R2 (See Note below) | SMEs | Not started |
| 6/29-7/12 | Produce ballot materials | Patrick | Not started |
| 8/19 | Ballot submission content deadline | Patrick | Not started |
| 9/25-10/5 | September Meetings – support ballot reconciliation | All | Not started |

|  | Name | e-mail | Affiliation |
| --- | --- | --- | --- |
|  | Marlis Atkins, RD | [Marlis.Atkins@albertahealthservices.ca](mailto:Marlis.Atkins@albertahealthservices.ca) | Director, Adult/ Seniors Strategy & Provincial Nutrition Education Resources |
|  | Nathan Billings | [nbilling@adhb.govt.nz](mailto:nbilling@adhb.govt.nz) | Information Management Analyst | Information Management Group  Auckland District Health Board | Level 8 | Building 1 | Auckland City Hospital |Grafton |
|  | Donna Quirk | [dlquirk@lexhealth.org](mailto:dlquirk@lexhealth.org)  [dqmba@sc.rr.com](mailto:dqmba@sc.rr.com) | Clinical Application Analyst  Information Systems  Lexington Hospital Center  South Carolina, USA  Past -Chair, Interoperability and Standards Committee  Academy of Nutrition and Dietetics |
|  | Lindsey Hoggle | [lhoggle@eatright.org](mailto:lhoggle@eatright.org) | Director, Nutrition Informatics  Academy of Nutrition and Dietetics |
|  | Jordan McCamley | [Jordan.McCamley@health.qld.gov.au](mailto:Jordan.McCamley@health.qld.gov.au) | Adoption Coach Clinical Informatics Princess Alexandra Hospital | Metro South Health c/o Admissions Office, Building 1 Ground Floor, 199 Ipswich Road Woolloongabba Qld |
|  | Sharon Solomon | [sharonsolomonrd@gmail.comSharonSolomon2@IamMorrison.com](mailto:sharonsolomonrd@gmail.comSharonSolomon2@IamMorrison.com) | System Director of the Customer Experience  Morrison Healthcare |
|  | Bill Swan | [tabillos@gmail.com](mailto:tabillos@gmail.com) | NCPT Expert |
|  | Amy Wootton | [Amy.Wootton@matrixcare.com](mailto:Amy.Wootton@matrixcare.com) | Director of Nutrition Management  Matrix Care  USA |
|  | Maggie |  |  |
|  |  |  |  |

**< End of document >**